



CITY OF EL CAJON ● PLANNING DIVISION ● (619) 441-1741

GENERAL PLAN AMENDMENT _____

APPLICANT'S NAME: _____

ADDRESS: _____

TELEPHONE: (____) _____

LOCATION OF PROPERTY (DESCRIBE): _____

ASSESSOR'S PARCEL NO: _____ LAND USE CODE _____

GENERAL PLAN DESIGNATION: _____

REQUESTED AMENDMENT (DESCRIBE): _____

WHY IS THIS AMENDMENT BEING REQUESTED? (DESCRIBE) _____

ARE YOU THE OWNER OF THIS PROPERTY? _____

IF NO, WHAT IS YOUR INTEREST IN THIS PROPERTY? _____

APPLICANT'S SIGNATURE

PROPERTY OWNER(S) SIGNATURE

DATE

DATE

ADDITIONAL REQUIREMENTS:

1. Submit filing fee of \$2,900.
2. A document handling fee of \$50.00, in the form of a separate check made payable to "County Clerk".
3. Complete environmental information form and submit associated filing fees. If an environmental impact report (EIR) is required, applicant must pay a deposit of \$10,000, plus the costs of preparation.
4. Submit assessor's plat map(s) with subject property outlined.
5. Disclosure Statement (see attached).

PROCEDURES FOR A GENERAL PLAN AMENDMENT

Upon submission of the application, any required environmental documents, applicable filing fees and any other required information and documents to the Planning Division, the request will be scheduled for a public hearing by the Planning Commission (usually about 6 weeks from the date of submission). At the public hearing, the Planning Commission will review the request along with the staff recommendation and any public testimony and make a decision to either: recommend approval, recommend approval with conditions or deny the request.

After the Planning Commission has adopted a resolution stating its decision and filed a copy of the resolution with the City Clerk, the City Clerk will schedule a public hearing by the City Council (usually within 4 weeks) if the Planning Commission recommendation/decision was to recommend approval with or without conditions.

If the Planning Commission denies the request, the applicant may appeal that decision to the City Council within ten (10) days. The applicable appeal filing fee must be paid upon the submission of the appeal forms to the City Clerk. The City Clerk will schedule a public hearing by the City Council (usually within 4 weeks). If there is no appeal of the Planning Commission decision to deny the request, that decision is final.