



**City of El Cajon**  
**Building and Fire Safety Division**  
 200 E. Main St.  
 El Cajon, CA 92020  
 Phone: (619) 441-1726, 1727

## Owner/Builder Verification Form

Revised 9/29/99

Job Address: \_\_\_\_\_ Permit Number \_\_\_\_\_

Attention Property Owner(s):

An 'owner/builder' building permit has been applied for and requires your signature. Please complete the following information. No Building permit will be issued until verification is completed.

Please place a check [ ✓ ] in the Appropriate Box.

[ ]	I personally plan to provide the major labor and materials for construction of the proposed property improvement.																				
[ ]	I or my employees with wages as their sole compensation will perform the proposed improvements.  Workers Comp. Ins. _____ Exp. Date: _____																				
[ ]	I have contracted with a licensed contractor to provide the proposed improvements.  Company Name: _____ Name: _____ Address: _____ Phone: _____  Contr. State Lic. No. _____ Indv. Contr. [ ] City License No. _____ Exp. Date: _____ Workers Comp. Ins. _____ Exp. Date: _____																				
[ ]	I plan to provide portions of the work but I have contracted with the following subcontractors to provide the work indicated (list subcontractors if known):  <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Name:</th> <th style="text-align: left; border-bottom: 1px solid black;">Address:</th> <th style="text-align: left; border-bottom: 1px solid black;">Phone:</th> <th style="text-align: left; border-bottom: 1px solid black;">Type of Work:</th> </tr> </thead> <tbody> <tr><td style="border-top: 1px solid black;"> </td><td style="border-top: 1px solid black;"> </td><td style="border-top: 1px solid black;"> </td><td style="border-top: 1px solid black;"> </td></tr> <tr><td style="border-top: 1px solid black;"> </td><td style="border-top: 1px solid black;"> </td><td style="border-top: 1px solid black;"> </td><td style="border-top: 1px solid black;"> </td></tr> <tr><td style="border-top: 1px solid black;"> </td><td style="border-top: 1px solid black;"> </td><td style="border-top: 1px solid black;"> </td><td style="border-top: 1px solid black;"> </td></tr> <tr><td style="border-top: 1px solid black;"> </td><td style="border-top: 1px solid black;"> </td><td style="border-top: 1px solid black;"> </td><td style="border-top: 1px solid black;"> </td></tr> </tbody> </table>	Name:	Address:	Phone:	Type of Work:																
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As owner of the property, I realize that it is my responsibility to supply the Building Division with the contractor information as it becomes available should contractors be hired after issuance of this permit.

I have [ ] /have not [ ] signed an application for a building permit for the proposed improvements.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_