



City of El Cajon

Department of Redevelopment and Housing
200 Civic Center Way, El Cajon, CA 92020

Program Bulletin

September 24, 2009

To: All Participating Lenders

Program Bulletin #2009-02

Programs Affected: As Specified

Effective Date: SEPTEMBER 25, 2009

PROGRAM CHANGES AND UPDATES

This bulletin is provided to serve notice to Participating Lenders of new changes related to the specified First-Time Homebuyer Program Manual and/or related documents. Please retain all bulletins in the front of the existing manual for your reference. All other existing terms and requirements of the City/Agency FTHB programs, which are not superceded by these changes, will remain in force. All Manuals, documents, forms and bulletins are now available on the City of El Cajon web site at www.ci.el-cajon.ca.us.

ALL PROGRAMS:

Liquid Assets: shall be defined as savings, checking, money market or stock accounts that are non-retirement, life insurance, non-loan or gift related.

Assets/Reserve Limitations: One percent (1%) of the purchase price in borrower liquid asset contribution in reserves after close is required. Borrower reserves must be seasoned for at least a full 3-month period and shall be based on the daily balance of the account. Gift Funds: are allowed from an immediate family member, church, employer or non-profit agency, with documentation and no expectation of repayment. Gift funds cannot be used to meet the borrower liquid asset contribution above. Gift funds cannot be obtained from any loan source. Three months full bank statements and/or other documentation will be required.

Questions or comments regarding the above-mentioned changes can be relayed to Jenny Ficacci at the City at (619) 441-1768 or by email at jficacci@ci.el-cajon.ca.us

Reviewed and approved by:

DAVID D. COOKSY

Date:

September 25, 2009