

RESOLUTION NO. 099-14
AMENDING SCHEDULE OF MISC. FEES TO INCREASE FEES
FOR SPECIAL OPERATION LICENSES AND ESTABLISH A
RENEWAL FEE FOR PAWNBROKER AND SECONDHAND DEALER LICENSES

RESOLUTION NO. 084-14
RESOLUTION OF THE EL CAJON CITY COUNCIL AMENDING
RESOLUTION NO. 71-93 PERTAINING TO FEES FOR CITY SERVICES

WHEREAS, at the City Council meeting on July 22, 2014, staff recommended to the City Council that in an effort to achieve recovery of staff costs, it is necessary to update and revise some of the fees charged by the City of El Cajon to provide City services without adversely impacting the City's general fund; and

WHEREAS, in order to recover these costs, it is necessary to establish new fees and modify current fees by amending the Schedule of Miscellaneous Fees; and

WHEREAS, as required by Article XIII C of the California Constitution and California law, cities can only charge rates or fees that are equal to or less than the reasonably anticipated costs of providing the service, conferring a benefit, granting a privilege, performing regulatory duties, enforcing laws, or as a condition of property development; and

WHEREAS, in order to recover these costs, it is necessary to adopt new fees and modify current fees, and by amending the Schedule of Miscellaneous Fees; and

WHEREAS, the City Council has previously, by Resolution No. 71-93, and amended by numerous prior resolutions, the last of which was Resolution No. 98-13, adopted and maintained a Schedule of Miscellaneous Fees; and

WHEREAS, following a properly noticed public hearing at which oral and written testimony was received and considered, the City Council has determined that it is in the best interest of the City to adjust fees for City services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The El Cajon City Council hereby approves adjustment of fees for City services pursuant to the Schedule of Miscellaneous Fees attached hereto as Exhibit "A" and made a part hereof by this reference.

2. The Schedule of Miscellaneous Fees, as initially established by Resolution No. 71-93 and amended as set forth in the recitals above, is hereby amended to include said fee adjustments. Except as otherwise provided herein, any fees described on the Schedule of Miscellaneous Fees in conflict with the fees established or increased by this Resolution shall be void and of no force and effect.

3. This Resolution shall take effect immediately upon its adoption provided, however, that the fees shall take effect on the 61st day after adoption of this Resolution, that is, September 22, 2014.

PASSED AND ADOPTED by the City Council of the City of El Cajon, California at an Adjourned Regular Joint City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meeting held this 22nd day of July 2014, by the following vote to wit:

AYES	:	Ambrose, Bales, Kendrick, McClellan, Wells
NOES	:	None
ABSENT	:	None
DISQUALIFY:		None

BILL WELLS
Mayor of the City of El Cajon

ATTEST:

BELINDA A. HAWLEY
City Clerk

I hereby certify that the above and foregoing is a full and true copy of Resolution No. 084-14 of the Resolutions of the City of El Cajon, California, as adopted by the City Council at the Adjourned Regular Joint Meeting of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency on the 22nd day of July 2014.

Belinda A. Hawley, CMC, City Clerk

SCHEDULE OF MISCELLANEOUS FEES

Effective 09-22-14
(Amended by Resolution No. 084-14)

<u>Department</u>	<u>Fee Description</u>	<u>Current Fee/Unit Basis</u>
CITY CLERK		
	Agenda packets	\$50.00
	Attestation fee	\$10.00
	Certification of documents	\$10.00
	Conformed copy of Recorded Document	County Recorder fee
	Copies (Standard size)	\$.04 per page (plus actual cost of employee's time to copy records)
	Copies of FPPC filings	\$.04 per page (plus actual cost of employee's time to copy records)
	+ retrieval fee for copies more than five (5) years old	\$5.00 per request
	Duplicate tapes (audio cassette)	\$10.00 each
	DVD /CD	\$15.00
	Municipal Code (CD ROM Version of Quarterly Supplements)	\$100.00
	Municipal Code (hard copy)	\$360.00
	Municipal Code supplements	\$50.00
	Public Hearing (including appeals)	\$500.00
	Recording fee	\$13.00 + County Recorder fees
	Request for appeal to City Council non-public hearing	\$50.00
	Public hearing item that is referred to Planning Commission/City Council for new public hearing	Varies (actual costs of legal advertising and notifying property owners)
COMMUNITY DEVELOPMENT		
Building & Fire Safety		
	<u>Copies:</u>	
	Building permits	\$2.00 first page \$1.00 each additional page
	Blueprint copies	\$2.00 setup \$5.00 each page
	Archive fee	
	Permit documents	\$4.00 (base fee)
	Plans	\$3.50 (base fee)
	Up to 8 ½ "x 14"	\$.50/sheet
	Over 8 ½ " x 14"	\$2.00/sheet
	CD copy of Plans or Permits	\$16.00
	<u>Housing Permit Fee:</u>	\$6.00/unit (<25) \$5.75/unit (26-50) \$5.50/unit (51-99) \$5.25/unit (100-199) \$5.00/unit (200 or more)
	Unsafe, substandard administrative fee to initiate proceeding	\$615.00
	Solicit bids to clear	\$1,690.00

<u>Department</u>	<u>Fee Description</u>	<u>Current Fee/Unit Basis</u>
	<u>Building Permit Fees:</u>	
	Valuation (based on the amended and adjusted 2014 Valuation Schedule as approved by the San Diego Chapter of ICC):	
	\$1.00 to \$500.00	\$27.09
	\$501.00 to \$2,000.00	\$27.09 for first \$500.00 + \$3.61 each add'l \$100.00 or fraction thereof to & including \$2,000.00
	\$2,001.00 to \$25,000.00	\$81.27 for first \$2,000.00 + \$16.25 each add'l \$1,000.00 or fraction thereof to & including \$25,000.00
	\$25,001.00 to \$50,000.00	\$455.11 for first \$25,000.00 + \$11.74 each add'l \$1,000.00 or fraction thereof to & including \$50,000.00
	\$50,001.00 to \$100,000.00	\$748.59 for first \$50,000.00 + \$8.13 each add'l \$1,000.00 or fraction thereof to & including \$100,000.00
	\$100,001.00 to \$500,000.00	\$1,154.94 for first \$100,000.00 + \$6.32 each add'l \$1,000.00 or fraction thereof to & including \$500,000.00
	\$500,001.00 to \$1,000,000.00	\$3,683.34 for first \$500,000.00 + \$5.42 each add'l \$1,000.00 or fraction thereof to & including \$1,000,000.00
	\$1,000,000.00 and up	\$6,392.34 for first \$1,000,000.00 + \$3.61 each add'l \$1,000.00 or fraction thereof
	<u>Plan Check Fee:</u>	
	65% of Building Permit Fee	
	<u>Allocated Fees:</u>	
	Building Permit General Plan	\$135.00/building permit
	Maintenance Fee Surcharge	
	Building Permit Code Enforcement Surcharge	
	<u>Valuation</u>	<u>Base Fee Amount</u>
	Up to \$500	\$11.65
	\$501 to \$2,000	\$11.65
	\$2,001 to \$25,000	\$34.95
	\$25,001 to \$50,000	\$195.70
	\$50,001 to \$100,000	\$321.89
	\$100,001 to \$468,000	\$496.62
	Over \$468,000	\$1,500.00
	Building Permit Plan Check Fee	\$26.00/building permit
	Planning Division Surcharge	
	<u>Electrical Fees:</u>	
	Issuance Fee without Plans	\$34.00
	Issuance Fee with Plans	\$10.00
	New Residential by Square Foot	\$0.10
	Swimming Pool Electrical	\$67.00
	Temporary Power	\$32.00

<u>Department</u>	<u>Fee Description</u>	<u>Current Fee/Unit Basis</u>
	Miscellaneous Circuit	\$25.00
	Lighting Fixtures up to 20	\$2.00
	Lighting Fixtures over 20	\$1.00
	Switches, Outlets, Light Outlets up to 20	\$2.00
	Fixed Appliances	\$7.00
	Sign Electrical – 1 st circuit	\$34.00
	Additional Sign Circuit	\$7.00
	Meter Upgrade / Services to 200 Amp	\$41.00
	Meter Upgrade / Services 200 to 1000 Amp	\$84.00
	Meter Upgrade / Services over 1000 Amp	\$168.00
	Generators, Transformers, etc.	As per services of same amperage rating
	<u>Plumbing Fees:</u>	
	Issuance Fee without Plans	\$45.00
	Issuance Fee with Plans	\$22.00
	Fixture, Rainwater System	\$16.00
	Building Sewer	\$34.00
	Water Heater	\$16.00
	Gas Piping to Five Outlets	\$11.00
	Gas Piping Each Additional Outlet	\$2.00
	Interceptor	\$16.00
	Water Pipe /Fill Line	\$16.00
	Drains/Vents	\$16.00
	Lawn Sprinkler System	\$16.00
	Vacuum Breaker	\$11.00
	Backflow Prevention Device /Vac. Breaker	\$16.00
	<u>Mechanical Fees:</u>	
	Issuance Fee without Plan	\$34.00
	Issuance Fee with Plan	\$10.00
	Heater / FAU to 100,000 BTU	\$20.00
	Heater / FAU over 100,000 BTU	\$25.00
	Wall Heater/Unit Heater	\$20.00
	Vent	\$10.00
	Heat Pump	\$37.00
	Air Conditioner/Compressor to 100,000 psi	\$37.00
	Air Conditioner/Compressor over 100,000 psi	\$50.00
	Mechanical Gas System	\$12.00
	Alter Duct System	\$15.00
	Exhaust Fans/Hoods/Ducts	\$15.00
	Miscellaneous Mechanical	\$15.00
	Variable Air Volume	\$21.00
	Evaporative Cooler	\$15.00
	Air Handling Unit	\$20.00
	Ventilation Fan (Single Duct)	\$10.00

<u>Department</u>	<u>Fee Description</u>		<u>Current Fee/Unit Basis</u>		
	<u>Fire/Building Permit Fee Schedule</u>				
	<u>Description</u>	<u>PC/Admin</u>	<u>Permit Fee</u>	<u>Total</u>	<u>Contracted Services</u>
	Air/Vapor Separator	\$80.00	\$148.00	\$228.00	Actual cost +20%
	A.G. Tank Installation	\$80.00	\$113.00	\$193.00	Actual cost +20%
	A.G. Tank Removal	\$80.00	\$113.00	\$193.00	Actual cost +20%
	Business (General) Fire Insp.	\$0	\$148.00	\$148.00	Actual cost +20%
	Fire Alarm Sys. <25 devices	\$160.00	\$216.00	\$376.00	Actual cost +20%
	Fire Alarm Sys. 25-75 devices	\$198.00	\$216.00	\$414.00	Actual cost +20%
	Fire Alarm Sys. >75 devices	\$238.00	\$251.00	\$489.00	Actual cost +20%
	Fire Sprink.<25 heads New	\$160.00	\$216.00	\$376.00	Actual cost +20%
	Fire Sprink. 25-75 heads New	\$198.00	\$216.00	\$414.00	Actual cost +20%
	Fire Sprink. >75 heads New	\$238.00	\$251.00	\$489.00	Actual cost +20%
	Fire Sprink. <25 heads TI	\$80.00	\$182.00	\$262.00	Actual cost +20%
	Fire Sprink. 25-75 heads TI	\$120.00	\$216.00	\$336.00	Actual cost +20%
	Fire Sprink. >75 heads TI	\$160.00	\$251.00	\$411.00	Actual cost +20%
	Fire Ext. System (hood)	\$80.00	\$113.00	\$193.00	Actual cost +20%
	Fire Ext. System (other)	\$80.00	\$113.00	\$193.00	Actual cost +20%
	Install. Compressed Gas Sys.	\$80.00	\$148.00	\$228.00	Actual cost +20%
	Miscellaneous Clearance	\$0	\$148.00	\$148.00	Actual cost +20%
	Miscellaneous Inspection	\$0	\$73.00	\$73.00	Actual cost +20%
	Miscellaneous Review	\$73.00	\$0	\$73.00	Actual cost +20%
	Standpipe/Riser/Fire Pump	\$80.00	\$148.00	\$228.00	Actual cost +20%
	Tent Additional	\$0	\$21.00	\$21.00	Actual cost +20%
	U.G. Tank Installation	N/A	\$182.00	\$182.00	Actual cost +20%
	U.G. Water Supply/Private Hydr.	\$80.00	\$113.00	\$193.00	Actual cost +20%
	<u>Fire Review and Final Fire Clearance of Building Permit Applications</u>				
	<u>Description</u>	<u>Plan Review</u>	<u>Fire Inspection</u>	<u>Total</u>	
	Residential	\$73.00	\$73.00	\$146.00	
	Multi-Family	\$109.00	\$109.00	\$218.00	
	TI	\$73.00	\$73.00	\$146.00	
	Commercial	\$109.00	\$109.00	\$218.00	
	Technical Report	\$73.00	\$73.00	\$146.00	
	Miscellaneous Review	\$73.00	\$73.00	\$146.00	
	Miscellaneous Clearance	\$73.00	\$73.00	\$146.00	
	<u>Permit to Operate under California Fire Code</u>				
	<u>Description</u>	<u>Fee</u>			
	Aerosol Products	\$146.00			
	Amusement Buildings	\$109.00			
	Aviation Facilities	\$146.00			
	Barbeque Pit or Operation (one-time use)	\$91.00			
	Block Party (one-time use)	\$18.00			
	Carnival & Fairs	\$146.00			
	Cellulose Nitrate Film	\$146.00			
	Combustible Dust-Producing Operations	\$146.00			

<u>Department</u>	<u>Fee Description</u>	<u>Current Fee/Unit Basis</u>
	Combustible Fibers	\$146.00
	Combustible Storage, Miscellaneous	\$146.00
	Compressed Gases	\$146.00
	Covered Mall Buildings	\$600.00
	Cryogenic Fluids	\$146.00
	Cutting & Welding	\$146.00
	Dry Cleaning Plants	\$146.00
	Exhibit & Trade Shows	\$146.00
	Explosives	\$159.00
	Fire Clearance Pre-Inspection 25 or fewer people	\$50.00
	Fire Clearance Pre-Inspection 26 or more people	\$100.00
	Fire Final for Residential Care Facilities – Elderly	\$60.00
	Fireworks	\$159.00
	Flammable & Combustible Liquids	\$146.00
	Floor finishing >350 sq. ft. using Class I or II liquids	\$73.00
	Fruit & Crop Ripening	\$146.00
	Fumigation & Thermal Insecticides Fogging	\$73.00
	Hazardous Materials	\$291.00
	HPM Facilities	\$146.00
	High Piled Storage	\$146.00
	High-Rise (Over 75')	\$291.00
	Hot Work Operations	\$146.00
	Institutional 1-3 (Jails & Detention Centers)	\$146.00
	Industrial Ovens	\$146.00
	Large Family Day Care	\$73.00
	Liquefied Petroleum Gas	\$146.00
	Liquid or Gas Vehicles or Equipment in Assembly Building	\$146.00
	Live Audiences	\$109.00
	Lumber Yards & Wood Working Plants	\$146.00
	Magnesium	\$146.00
	Motor Fuel-Dispensing Facilities	\$109.00
	Open Burning	\$73.00
	Open Flames & Candles	\$73.00
	Open Flames & Torches	\$73.00
	Organic Coatings	\$146.00
	Place of Assembly A-1	\$182.00
	Place of Assembly A-2	\$109.00
	Place of Assembly A-3	\$146.00
	Place of Assembly A-4	\$182.00
	Place of Assembly A-5	\$109.00
	Production Facilities	\$146.00
	Pyrotechnic Special Effects Material	\$159.00
	Pyroxylin Plastics	\$146.00
	Refrigeration Equipment	\$146.00
	Repair Garages	\$109.00
	Rooftop Heliports	\$109.00
	Spraying or Dipping	\$146.00

<u>Department</u>	<u>Fee Description</u>	<u>Current Fee/Unit Basis</u>
	Storage of Scrap Tires & Tire Byproducts	\$109.00
	Temp. Membrane Structures, Tents & Canopies	\$128.00
	Tire-Rebuilding Plants	\$109.00
	Vehicles Indoors	\$146.00
	Waste Handling	\$146.00
	Wood Products	\$146.00
	<u>Operational Permit under Health & Safety Code - Description</u>	<u>Fee</u>
	Apartment, Hotel, Motel Inspections (1-14)	\$69.00
	Apartment, Hotel, Motel Inspections (15-50)	\$109.00
	Apartment, Hotel, Motel Inspections (51-100)	\$158.00
	Apartment, Hotel, Motel Inspections (101-150)	\$217.00
	Apartment, Hotel, Motel Inspections (151-200)	\$296.00
	Apartment, Hotel, Motel Inspections (201-250)	\$335.00
	Apartment, Hotel, Motel Inspections (251-300)	\$375.00
	Apartment, Hotel, Motel Inspections (301-350)	\$414.00
	Apartment, Hotel, Motel Inspections (351-400)	\$454.00
	Apartment, Hotel, Motel Inspections (>400)	\$493.00
	Care Facility Annual <25	\$146.00
	Care Facility Annual ≥25	\$219.00
	Care Facility Fire Clearance <25	\$146.00
	Care Facility Fire Clearance ≥25	\$219.00
	Care Facility Pre-Inspection <25 (by State law)	\$25.00
	Care Facility Pre-Inspection ≥25 (by State law)	\$50.00
	Daycare/In-home Care Licensing	\$146.00
	High Rise	\$291.00
	Institutional (I Occupancy)	\$146.00
	<u>Additional Fees:</u>	
	Expedited Plan Check Fee – when available, expedited plan check fee will be charged at the rate of the normal plan fee plus 50% to cover cost of overtime.	
	Condominium Conversion Fee	\$181.00/1 st unit \$90.00/additional units
	Demolition Permit Fee	\$136.00
	Relocation Permit Fee	\$171.00
	Inspections outside of normal business hours:	
	If extension of workday – minimum one hour at 1.5 times fully burdened hourly rate.	
	If not extension of workday, or on weekend – minimum two hours at 1.5 times fully burdened hourly rate.	
	Reinspection fees (normal business hours) – fully burdened hourly rate.	
	Additional plan review – minimum one hour at fully burdened hourly rate.	
	General Business Fire Inspection	\$30.00

<u>Department</u>	<u>Fee Description</u>	<u>Current Fee/Unit Basis</u>
COMMUNITY DEVELOPMENT		
Housing	Annual Participating Lender Fee	\$100.00
	Participating Lender Fee	\$250.00
	Reconveyance Fee	\$45.00
	Subordination Fee	\$200.00
	Subordination Fee Re-Check	\$50.00
COMMUNITY DEVELOPMENT		
Planning		
	<u>Copies:</u>	
	General Plan	
	Text	\$10.00
	Map	\$15.00
	Zoning Map	\$15.00
	Zoning Ordinance (copy on CD)	\$10.00
	Zoning Ordinance (hard copy)	\$25.00
	Standard photocopies	\$.04 per page (plus actual cost of employee's time to copy records)
	Administrative Zoning Permit	\$210.00 (Disabled person license/placard holders applying for shade structures are exempt)
	Adult entertainment	\$2,835.00
	Agreement Not to Convey Condominium Conversions	\$1,680.00
	Amend Zoning Ordinance	\$1,890.00
	Annexation	\$2,100.00 per acre
	Annual Alcohol Sales Regulatory Fee (Resolution 98-13)	\$0.00
	Appeal – Administrative	\$263.00
	Appeal – Public Hearing	\$945.00
	Certificate of Compliance	\$1,575.00
	Certificate of Modification	\$630.00
	Conditional Use Permit	\$5,250.00
	Conditional Use Permit (Minor)	\$1,575.00
	Development Agreement	\$Cost (\$10,000.00 deposit required)
	Environmental Impact Report	\$Cost (\$10,000.00 deposit required)
	Extension of Time	\$525.00
	Fish and Game Impact Fee	\$89.00 + pass-thru costs
	General Plan Amendment	\$3,475.00
	Historic Resource Designation	\$630.00
	Landscape Documentation Package Review	\$168.00
	Landscaping and Irrigation Plan Review	\$53.00 (up to two plan checks)
	Lot Line Adjustment	\$2,310.00
	Minor Amendment	\$1,050.00
	Mitigated Negative Declaration / Initial Study	\$4,882.00 + \$263.00 for each req'd report (up to two reviews)
	Negative Declaration / Initial Study	\$4,882.00 + \$263.00 for each req'd report (up to two reviews)

Department	Fee Description	Current Fee/Unit Basis
	Notice of Determination	\$89.00 + pass-thru costs
	Partial Release of Lien (duplicate)	\$34.00 + County Recorder fees
	Planned Residential Development	\$6,510.00
	Planned Unit Development	\$6,510.00
	Public Hearing Continuance	\$79.00
	Public Hearing item that is referred to the Planning Commission/City Council	Varies (actual costs of legal advertising and notifying property owners)
	Reinspection Fee	Fully burdened hourly rate
	Sign Application	
	Director's Review	\$368.00
	Planning Commission Review	\$735.00
	Staff Review	\$84.00
	Site Development Plan	\$3,780.00
	Specific Plan	\$5,460.00
	Temporary Use Permit	\$121.00
	Tentative Parcel Map	\$4,200.00 + \$26.00/lot
	Tentative Subdivision Map	\$6,300.00 + \$74.00/lot
	Temporary Subdivision Sign Application	\$53.00 application fee + \$105.00 refundable deposit / sign
	Tobacco License Fee	\$709.00
	Variance	\$788.00
	Zoning Letter	\$126.00
	Zoning Reclassification	\$3,675.00
FINANCE		
	Administrative processing fee on delinquent sewer service accounts	\$10.00
	Escrow Demand Lien Release fee	\$30.00
	Returned check fee	\$20.00
	Sewer Lien fee	\$25.00
FIRE		
	<u>Site Inspection – Requires On-Site Physical Inspection:</u>	
	Fire Hydrant Installation	\$53.00
	<u>Weed Abatement:</u>	
	Administrative fee	\$95.00 per parcel
	Mowing	\$45.18 per hour
	Tractor/Loader	\$45.18 per hour
	Weedeater (City crew worker)	\$14.79 per hour
	Weedeater (Summer Youth Program)	\$7.74 per hour
	Hauling – Dump truck	\$1.53 per mile
	Dumpster (hailed by City)	\$1.46 per yard
	Universal Dumpster – 25 yard	\$119.00 per load
	Universal Dumpster – 40 yard	\$154.00 per load

<u>Department</u>	<u>Fee Description</u>	<u>Current Fee/Unit Basis</u>
	<u>Emergency Medical Services (EMS):</u>	
	<u>Non-Transport:</u>	
	Basic Life Support (BLS) Assessment	\$335.00
	Advanced Life Support (ALS) Assessment	\$449.00
	Advanced Life Support (ALS) Transport	\$1,184.00
	Advanced Life Support (ALS) Transport (Level 2)	\$1,334.00
	Basic Life Support (BLS) Transport	\$1,047.00
	Transport Mileage	\$19.46 per mile
	Pre-Hospital Medical Supplies	Cost + 60%
	Insurance co-pay for City of El Cajon Residents	First \$100.00 waived
	<u>Records Requests:</u>	
	Public Records Request (NFIRS)	\$.04 per page (plus actual cost of employee's time to copy records)
	Patient Care Report	\$.04 per page (plus actual cost of employee's time to copy records)
	Fire Investigation Narrative	\$.04 per page (plus actual cost of employee's time to copy records)
	Individual photographs (if available)	Actual cost
	Photographs on CD (if available)	\$10.00 per incident
	<u>Subpoenas:</u>	
	Civil Subpoena – Business Records	\$15.00
	Civil Subpoena – Employee Witness Fee	\$150.00 – FD Employee \$275.00 – Firefighter/Paramedic
POLICE		
	Audio Reproduction Fee	\$45.00
	Civil Subpoena – Business Records	\$15.00
	Civil Subpoena – Employee Witness Fee	\$150.00 – PD Employee \$275.00 – Peace Officer
	Copies	\$.04 per page (plus actual cost of employee's time to copy records)
	Copy of Call for Service (CFS) Report	\$1.00
	Copy of Police Report	\$10.00
	Fingerprint Fee (Inked)	\$20.00
	Fingerprint (LIVESCAN Fee)	\$35.00
	Massage License Fee	\$300.00
	Private Property Towing Administration Fee	\$40.00
	Vehicle Impound Fee:	
	Release of Impounded Vehicles	\$135.00
	Release of Impounded Vehicles Unlicensed/Revoked/Suspended	\$150.00
	Vehicle Repossession Fee	\$15.00
	VIN Verification	\$5.00
	VISA/Clearance Letter Fee:	
	Formal Letter	\$15.00
	Formal Letter with Notarization	\$25.00

<u>Department</u>	<u>Fee Description</u>	<u>Current Fee/Unit Basis</u>
	<u>Photograph Reproduction:</u>	
	Administrative Fee Research photo files, obtain clearances, package and mail	\$25.00
	Per Unit Charges	
	Black & White and Color	
	4 x 5	\$5.00
	5 x 7	\$6.00
	8 x 10	\$8.00
	Polaroid – Black & White and Color	\$5.00
	Proofs/Contact Sheets – Black & White and Color	\$8.00
POLICE		
Animal Control		
	License Fees (Altered Animals)	
	(Not to exceed one-half of license fee):	
	Half-year	\$15.00
	One year	\$20.00
	Two years	\$25.00
	Three years	\$30.00
	License Fees (Unaltered Animals)	
	Half-year	\$30.00
	One year	\$40.00
	Two years	\$50.00
	Three years	\$60.00
	Late Fee	\$15.00
	Transfer fee (Change of Ownership/Address)	\$5.00
	Duplicate Tags	\$5.00
	Penalty for Delinquency	\$15.00
	Impound Fees (Altered/Unaltered):	
	First Impound	\$40.00
	Second Impound	\$60.00
	Third and Subsequent Impounds	\$80.00
	<u>Mandatory State Fines – Unaltered Dogs and Cats</u>	
	(Over and above impound fees)	
	First Impound	\$35.00
	Second Impound	\$50.00
	Third and Subsequent Impounds	\$100.00
	Home Quarantine Fee	\$20.00
	Boarding Fees	\$8.00 per day
	Requiring veterinary care	\$10.00 per day
	Rabies Vaccination Fee	\$6.00/each
	Other Vaccinations	\$20.00/each
	Microchip – for claimed only	\$24.00

<u>Department</u>	<u>Fee Description</u>	<u>Current Fee/Unit Basis</u>
	Relinquishment Fee	
	Inside Jurisdiction – Resident	\$45.00
	Outside Jurisdiction – Non-Resident	\$55.00
	Litter – Puppies or Kittens	\$45.00
	Field – Resident (non-resident not accepted)	\$45.00
	Disposal Fee	
	Inside Jurisdiction	\$10.00
	Outside Jurisdiction	\$15.00
	Other Agencies	\$85.00
	<u>Adoption Fees (Not including Spay/Neuter Fee):</u>	
	Dogs	\$80.00
	Cats	\$80.00
	Other Animals	Amount to be set by Chief of Police or designee on an individual basis
	Senior Pets 8+ years	\$30.00
	<u>Spay or Neuter Refundable Deposit</u> (if animal cannot be spayed/neutered at time of adoption)	
	Dog	\$40.00
	Cat	\$40.00
PUBLIC WORKS		
	1911 Act Petition (up to 5 parcels)	\$1,300.00
	1911 Act Petition (each additional parcel)	\$80.00
	Building Permit Review – Estimated Value > \$80,000.00:	
	Single Family Residential	\$700.00
	Multi-Family, Commercial or Industrial	\$1,100.00
	Subdivision Master Building Permit	\$1,100.00
	Building Permit Review – Storm Water Fees	
	Single Family Residential	\$200.00
	Multi-Family or Commercial	\$300.00
	Subdivision Master Building Permit	\$350.00
	Certificate of Correction for Subdivision Maps	\$600.00
	Condo Conversions CC&Rs and/or SW Mtce/Ops Plan Review	\$300.00
	Condo Conversions Storm Water Site Plan and/or BMP Facilities Agreements Review	\$300.00
	Copies	
	Maps and Plans	\$5.00/sheet
	Documents	\$.04 per page (plus actual cost of employee's time to copy records)
	Drainage Study Review	\$1,100.00
	Dumpster Permit	\$75.00

<u>Department</u>	<u>Fee Description</u>	<u>Current Fee/Unit Basis</u>
	Encroachment Permit	
	Curb Cut – Standard	\$200.00
	Curb Cut – Non-Standard	\$350.00
	Encroachment (Plan Review – each hour)	\$100.00
	Encroachment (Inspection – each additional hour)	\$100.00
	Encroachment (Other)	\$350.00
	Encroachment (each additional hour)	\$100.00
	Erosion Control Plans (Remodels, Pools, Additions, Walls)	\$75.00
	Erosion Control Plan Review when Grading/Drainage Plan is not required	\$350.00
	Erosion Control Plan Review when Grading/Drainage Plan is required	\$800.00
	Erosion Control (Single Inspection)	\$60.00
	Extension of Time for Tentative Subdivision and Parcel Maps – No Hearing	\$350.00
	Extension of Time for Tentative Subdivision and Parcel Maps – Hearing (includes Notice of Public Hearing cost)	\$1,000.00
	Final Parcel Map Check (up to four (4) lots)	\$4,200.00
	Final Subdivision Map Check (1 st five (5) lots)	\$5,500.00
	Final Subdivision Map Check (each additional lot)	\$150.00
	Grading/Drainage Plan Review (including precise grading plans for new structures)	5% of 1 st \$50,000 of estimated site improvement costs + 3% of costs between \$50,000 and \$100,000, 2% of costs between \$100,000 and \$250,000, 1% of costs above \$250,000 (minimum of \$1,000)
	Grading/Drainage Construction Inspection: with Erosion Control Site Inspection	3.5% of the estimated cost of construction with a minimum of \$500 + (Erosion Control Site Inspection \$500 + 0.5% of estimated cost of construction)
	Hold Harmless Agreement (HHA) preparation	\$750.00
	Hydrology Study Limited	\$300.00
	Improvement Construction Inspection	3.5% of the estimated cost of construction (minimum \$500.00) (Soil Testing not included)
	Improvement Plan Check (including improvement plans for private sewer mains)	6.5% of 1 st \$50,000 of estimated site improvement costs, 4% of costs between \$50,000 and \$100,000, 1.5% of costs between \$100,000 and \$250,000, and 1% of costs >\$250,000, with a \$1,000 minimum; 1% of estimate for each review after three (3)
	Inspection of restaurant Annual inspection required	\$125.00
	Inspection of Small or Medium High <100,000 sq. ft. Priority Commercial/Industrial Facilities Annual Inspection Required	\$500.00
	Inspection of Large High Priority >100,000 sq. ft. Commercial or Industrial Facilities Annual Inspection Required	\$500.00
	Lien Contract Preparation	\$750.00
	Lien Contract Release	\$30.00

<u>Department</u>	<u>Fee Description</u>	<u>Current Fee/Unit Basis</u>
	Outdoor Dining Permit – Annual Fee	\$250.00
	Oversize/Overload Permit (max as permitted by State)	
	Single fee	Set by State – currently \$16.00
	Annual fee	Set by State – currently \$16.00
	PRD – Engineering Fees	\$700.00
	PRD – Storm Water Fees	\$700.00
	Public Service Sign (Installation)	\$300.00
	Public Service Sign (Replacement)	\$150.00
	Quitclaim	\$1,000.00
	Reversion to Acreage	\$3,000.00
	Restaurant FOG Building Permit Fee	\$225.00
	Septic Tank Hauler's Discharge Fee	\$7.04/100 gallons
	Sewer Wet Tap Fee	\$400.00
	Special Event – Prepare Traffic Plan (Major)	\$1,000.00
	Special Event – Prepare Traffic Plan (Minor)	\$350.00
	Special Event – Traffic Control (per hour per crew)	\$250.00
	Special Event – Traffic Plan Review	\$350.00
	Street Light Inspection per Light (Amount includes est. \$90.00 energizing fee from SDG&E)	\$375.00
	Street or Public Service Easement Vacation	
	(with Public Hearing)	\$1,600.00
	(without Public Hearing)	\$600.00
	Standard Urban Storm Water Mitigation Plan (SUSMP) Project Plan Review (required if High Priority Project) (three (3) Plan Checks (min))	\$3,000.00
	Conceptual SUSMP Project Plan Review	\$1,500.00
	SWMitP SUSMP Project Plan Review	\$1,500.00
	Additional Plan Check	\$160.00 each
	SUSMP BMP Inspection	
	1-3 Features	\$200.00
	>3 Features	\$300.00
	SWPPP Review (>1 acre)	\$700.00
	Subdivision Agreement Preparation	\$1,400.00
	Traffic Control Plan Review	\$260.00
	Traffic Impact Study Review	\$800.00
	Trash Enclosure Building Permit Review	\$125.00
PUBLIC WORKS		
Parks		
	Sale of wood	\$90.00/cord

Department	Fee Description	Current Fee/Unit Basis
RECREATION		
Recreation Center / Park / Field Fee Schedule		
I. Center / Park Basic Use Fees		
The following fee schedule shall in all instances apply to classifications 3, 4, 5, 6, 7 and 8. Gymnasium and swimming pool fees will apply to all classifications except Class 1.		
	a. Center Meeting Room	\$8.00 per hour or fraction thereof, minimum \$24.00.
	b. Center Kitchen	\$7.00 per use for potluck or light refreshment. \$20.00 per use for full meal.
	c. Center Gymnasium	\$21.00 per hour or fraction thereof, minimum \$42.00. Use must be compatible with normal gymnasium use.
	d. Fletcher Hills Center Backyard	\$8.00 per hour or fraction thereof, minimum \$24.00.
	e. Fletcher Hills Swimming Pool	\$70.00 per hour or fraction thereof, minimum \$140.00, plus Extra City Staff Services fee. Minimum of two City certified lifeguards on deck at all times. (Private use fee does not apply.)
	f. Kennedy Skatepark	\$20.00 per hour or fraction thereof, minimum \$40.00, plus Extra City Staff Services fee. Minimum of two staff required. Light use an additional \$14.50 per hour.
	g. Wells Center Back Lawn	\$8.00 per hour or fraction thereof, minimum \$24.00.
II. Special Use Fees		
In addition to the basic rental fees as set forth in the fee schedule, additional fees will be charged for the following activities or services regardless of usage classifications.		
	a. Dog shows (AKC sanction or practice, but not to include business meetings where dogs are not present)	\$105.00 per event.
	b. Wedding receptions, rummage sales, dances, private parties, community events, exhibitions	\$105.00 per event.
	c. Extra City Staff Services (Applies to Classifications 2, 3, 4, 5, 6, 7 and 8)	\$17.00 per hour or part thereof per staff member required.
	d. Private Parties/Uses (Class 7)	\$7.50 per hour, in addition to Basic Use Fee.
	e. Commercial Uses (Class 8)	\$25.00 per hour, \$100.00 minimum, in addition to Basic Use Fee.
	f. Cancellation/Damage/Cleaning Deposits	
	1. Recreation Centers/Parks	\$35.00/100 users, minimum \$65.00.
	2. Recreation Center Cabinets	\$15.00 per year.
	g. Concession Stand	\$100.00 per month.

<u>Department</u>	<u>Fee Description</u>	<u>Current Fee/Unit Basis</u>
III. Field Basic Use Fees		
Applies to Classes 2, 3, 4, 5, 6, 7 and 8 for fields controlled by the Recreation Department.		
	a. Day reservation (baseball, softball, football, soccer)	\$7.00 per hour or fraction thereof, minimum \$20.00.
	Supported Youth League *	No fee.
	b. Night reservation (baseball, softball, football, soccer)	\$21.50 per hour or fraction thereof, minimum \$60.00.
	Supported Youth League *	\$14.50 per hour.
	c. Field preparation (dragging, wetting down and marking)	\$35.00.
	d. Base fee	\$15.00.
* Supported Youth League, a league having met the criteria established by City Council as qualifying for the Youth League Utility Support Program. Refer to City Council Policy E-8, Youth Sports League Utility Support Program.		
Leasable Park Spaces Fee Schedule (Judson Park / Renette Plaza / Kennedy Park North Lawn / Hillside Upper Park / Wells Park Multipurpose Field)		
I. Basic Use Fees		
	a. Weddings (ceremony only; no food)	\$40.00 per event.
	b. Ceremonies, Town Hall Meetings, Public Presentations (refreshments only)	\$40.00 per event.
	c. Receptions (food allowed)	
	1. Small (50 or fewer people)	\$80.00 per event.
	2. Large (more than 50 people)	\$215.00 per event.
	d. Musical Presentations	
	1. Single event (1 to 2 dates)	\$160.00 flat fee.
	2. Series (3 to 20 dates)	\$265.00 flat fee.
	e. Festivals or Community Events	
	1. Small (500 or fewer people per day)	\$140.00 per event.
	2. Large (more than 500 people per day)	\$250.00 per event.
II. Special Use Fees		
All Special Use Fees are in addition to Basic Use Fees.		
	a. Cancellation/Damage/Cleaning Deposit	\$50.00/100 people. \$100.00 minimum - \$500.00 maximum.
	b. Private Party (excludes general public)	\$15.00 per hour additional.
	c. Commercial Use	\$25.00 per hour additional. \$200.00 minimum per permit (plus other applicable fees).
	d. Extra City Staff Services	\$17.00 per hour or part thereof per staff member.

<u>Department</u>	<u>Fee Description</u>	<u>Current Fee/Unit Basis</u>
Civic Center Plaza and Centennial Plaza / Prescott Promenade Fee Schedule		
I. Basic Use Fees		
	a. Weddings	
	1. Small (50 or fewer people, ceremony only, no food)	\$40.00 per event.
	2. Large (more than 50 people, ceremony only, no food)	\$80.00 per event.
	b. Ceremonies, Town Hall Meetings, Public Presentations	
	1. Small (50 or fewer people, refreshments only)	\$40.00 per event.
	2. Large (more than 50 people, refreshments only)	\$80.00 per event.
	c. Receptions	
	1. Small (100 or fewer people, food allowed)	\$100.00 per event.
	2. Large (more than 100 people, food allowed)	\$240.00 per event.
	d. Musical Presentations	
	1. Single event (1 to 2 dates)	\$160.00 per event.
	2. Series (3 to 20 dates)	\$265.00 per series.
	e. Festivals or Community Events	
	1. Small (500 or fewer people)	\$200.00 per event.
	2. Large (more than 500 people)	\$400.00 per event.
	f. Festivals or Community Event Series – 4 to 12 event dates / weekly or monthly / non-consecutive days	
	1. Small (500 or fewer people per day)	\$400.00 per series.
	2. Large (more than 500 people per day)	\$800.00 per series.
II. Special Use Fees		
All Special Use Fees are in addition to Basic Use Fees.		
	a. Alcohol at the Civic Center Plaza/Centennial Plaza (ABC license, security, and certificate of insurance required)	\$20.00 per hour / 4 hour minimum.
	b. Private Party (excludes general public)	\$15.00 per hour additional.
	c. Commercial use	\$25.00 per hour additional. \$200.00 minimum per permit (plus other applicable fees).
	d. Extra City Staff Services	\$17.00 per hour or part thereof per staff member.
	e. Alley Closure "Simple"	\$75.00 per event.
	f. Cancellation/Damage/Cleaning Deposit	\$50.00/100 people. \$100.00 minimum - \$500 maximum.
	g. Steam Cleaning Deposit *	
	1. Spot cleaning	\$250.00 per event.
	2. Full site cleaning	\$850.00 per event.
* Steam Cleaning Deposit – User will be charged or credited per actual invoice.		

<u>Department</u>	<u>Fee Description</u>	<u>Current Fee/Unit Basis</u>
Ronald Reagan Community Center Fee Schedule		
All "per hour" fees are charged per hour or fraction thereof.		
I. Basic Use Fees		
	a. Full auditorium; includes two (2) patios (4 hours minimum use)	\$60.00 per hour.
	b. East auditorium; includes one (1) patio (2 hours minimum use)	\$40.00 per hour.
	c. West auditorium; includes one (1) patio (2 hours minimum use)	\$26.00 per hour.
	d. Kitchen	\$60.00 per use.
II. Set-up Fees		
All set-up and take-down must be done by Ronald Reagan Community Center staff. Equipment includes P.A. system, podiums, tables and chairs.		
	a. Full auditorium	\$65.00.
	b. East room	\$40.00.
	c. West room	\$26.00.
III. Special Use Fees		
	a. Extra City Staff Services (per staff person)	\$17.00 per hour.
	b. Alcohol use (ABC license may be required)	\$20.00 per hour.
	c. Private use	\$20.00 per hour.
	d. Weekend/Holiday use (5:00 PM Friday through 2:00 AM Monday and all official holidays)	\$35.00 per hour.
	e. Commercial use (with a minimum of \$175.00)	\$32.00 per hour.
	f. Non-resident fee (Class 6 and 7 users)	\$25.00 per hour.
	g. Security personnel (per security person)	See current schedule.
	h. Coffee service	See current schedule.
IV. Special Equipment Use		
	a. Bar	\$20.00 each.
	b. Piano	\$35.00.
	c. Stage/Backdrops (6 ft. x 8 ft. – includes drapes)	\$10.00 per section.
	d. Dance floor	\$60.00.
	e. Audio-visual equipment	\$13.00 per system.
	f. LCD Projector	\$50.00.
	g. Patio furniture	\$13.00 per set.
V. Cleaning/Security/Reservation Deposit		
	a. Non-alcohol use	\$125.00.
	b. Alcohol use	\$250.00.
VI. Administrative Fee		
		\$62.50 for \$125.00 deposit. \$125.00 for \$250.00 deposit.