

**MEETING MINUTES  
VETERAN'S COMMISSION  
AUGUST 28, 2014 - 4:00 PM  
El Cajon City Hall, Conference Room, Fifth Floor  
200 Civic Center Way, El Cajon, CA 92020**

**CALL TO ORDER**

Veteran's Commissioner Kagan calls the meeting to order at 4:00 p.m.

**PLEDGE OF ALLEGIANCE – OBSERVANCE OF A MOMENT OF SILENCE**

**ROLL CALL**    X Clark    X Dunlap    X Glover    X Kagan    X Lewis

**MINUTES**

May 20, 2014 meeting minutes review, motion to approve carries unanimously.

**AGENDA CHANGES**

NONE

**PUBLIC COMMENT**

NONE

**ACTION ITEMS**

- 1. Increasing public awareness about the commission (Dano & Glover)\***  
Discussion and suggestions to increase public awareness. Motion by Dano for placement of approved Veteran's Commission Meeting Minutes to be placed on the City Website, seconded by Glover, carries unanimously. Recommendation by Kagan, motion by Glover, second by Clark, carries unanimously to form a sub-committee to include Chair Kagan and Commissioner Dano that will work to increase publicity and meet with at least two City Council members, particularly Tony Ambrose.
- 2. Election of Vice Chair through January 31, 2014 (Chair Kagan)**  
Motion by Dano to nominate and elect himself as Vice Chair, seconded by Dunlap, carries unanimously.
- 3. Veterans Administration discussion and potential advisory (Dunlap)**  
Presentation and distribution of Veteran Service Organizations contact list and information including SF180 and forms necessary for filing a VA claim. Motion by Dunlap to add discussion and information regarding military burials to the next Veterans' Commission Meeting Agenda, seconded by Glover, carries unanimously. Motion by Dunlap, seconded by Clark, carried unanimously to appoint Dunlap and Clark to a subcommittee that will build a Veteran's resource list.
- 4. Veterans' Day Observance, El Cajon Centennial Plaza, Wednesday, November 12, 2014, re-establishing a sub-committee (Chair Kagan)**  
Motion by Dano, seconded by Dunlap, carried unanimously to appoint Commissioners Dano and Dunlap to a subcommittee to assist in the planning of this event.

**FUTURE ACTION ITEMS**

- 1. Determine the feasibility of imbedded links to Veteran's resource websites within the City website. (RSM Carson)**

2. **Arrange a speaker to provide information regarding Veteran's burials. (Commissioner Dunlap)**
3. **Request Veteran's Commissioner business cards from the City. (RSM Carson)**

**DATE AND TIME OF NEXT MEETING**

**October 29, 2014 at 4:00 p.m.**

**ADJOURNMENT**

Meeting adjourned by Chair Kagan at 5:15 p.m.

DRAFT