

**MEETING MINUTES  
VETERANS COMMISSION  
February 18, 2016 - 4:00 PM  
5<sup>th</sup> Floor Conference Room  
200 Civic Center Way, El Cajon, CA 92020**

**CALL TO ORDER**

Veterans Commissioner Clark calls the meeting to order at 4:01 p.m.

**PLEDGE OF ALLEGIANCE – OBSERVANCE OF A MOMENT OF SILENCE**

**ROLL CALL**    X Clark   X Dano      Dunlap   X Glover      Kagan

**MINUTES**

October 22, 2015 meeting minutes review, motion to approve carries unanimously.

**AGENDA CHANGES**

Nominations and vote for Chair and Vice Chair postponed to special meeting to be held March 7, 2105 with all commissioners present.

**PUBLIC COMMENT/PRESENTATION**

Al Lejarde discussed the most recent PBID Veterans Round Table meeting report regarding veteran homelessness and raising awareness to local businesses and realtors.

**ACTION ITEMS**

- 1. Veterans Day Celebration Sub-Committee Report for Nov. 11, 2015 (Dano & Glover)**  
Review and feedback provided regarding last year's event to include the inclusion of portable restrooms for the 2016 event.
- 2. Marketing Sub-Committee (Dano & Dunlap)**  
Review of most recent addition of the Veterans Commission marketing pamphlet.
- 3. New Veterans Memorial proposed in Prescott Promenade (Clark)** – This report tabled due to postponement of meeting with Mayor Pro Tem Ambrose.
- 4. Veterans Commission website URL - web address (RSM Carson)** – Confirmation that URL is up and running.
- 5. Veteran of the Year Award (Clark & Glover)** – Veteran of the Year application draft reviewed, feedback provided.
- 6. DD214 Requirement (RSM Carson)** – All received with the exception of Vice Chair Dano.
- 7. Veterans Housing Facility – Development in El Cajon (RSM Carson)** – Information regarding the City's Redevelopment Department role in the initiation of Veteran Housing project.

**FUTURE ACTION ITEMS**

- 1. Schedule special meeting for Chair and Vice Chair nominations/voting.**
- 2. Commissioner Glover to provide updated VOY form to RSM Carson.**
- 3. Vice Chair Dano to provide DD-214 to RSM Carson.**

**DATE AND TIME OF NEXT MEETING**

Special Meeting tentatively scheduled for March 7, 2016 at 4:00 p.m.

**ADJOURNMENT**

Motion to adjourn at 5:17 p.m. by Commissioner Clark, seconded by Commissioner Glover, carries unanimously.